

TERMS & CONDITIONS

1. The Firms should submit their tenders duly enclosing Demand Drafts towards Non-refundable application cost of Rs. 5,000/- (Rupees Five Thousand only) in the name of The Principal, UCE, Hostels, OU after going through the conditions laid down.
2. Only reputed Vendors/suppliers/firms who have the expertise in the similar field of works pertaining to Kirana and Grocery Items. The bidders are advised to quote the prices plus taxes as applicable as per government norms. The discretion is vested with the College to decide as per the requirements. However, the College shall invite the L-1 bidders for negotiations, if it feels the lowest prices quoted are on the higher side.
3. The Bidder shall strictly adhere to all the terms and conditions stipulated in the tender with regard to Supply of Kirana and Grocery Items for hostels & messes in University College of Engineering (A), Osmania University.
4. The following information has to be filled by the tenderer with evidence (Documentary proof to be enclosed).
 - a) Registration Certificate of the Firm
 - b) Labour Licenses
 - c) TSGST/CST/CGST Registration Certificate
 - d) Pan Card
 - e) Detailed profile of the firm
 - f) Recent Work Orders of similar items in Government institution, University, Public Section, Govt. Department etc.
 - g) IT Returns of the last three financial year.
5. The rates shall be fixed and constant throughout the entire period of the Contract and will not be modified under any circumstances.
6. Offers received after the bid closing date/time shall not be considered.
7. Telex/Tele fax/E-Mail Tenders will not be accepted and the University takes no responsibility for delay/loss or non-receipt of tenders by post/couriers online e tender only
8. Any offer containing incorrect statement and incomplete information will be summarily rejected and no unsolicited correspondence shall be entertained.
9. PRICE BID of only those bidders shall be opened who qualify in the technical evaluation.
10. University College of Engineering (A), Osmania University reserves the right to accept /reject any offer in full or in part or accept any offer other than the lowest without assigning any reasons thereof.
11. The Vendor supply shop should be located within 10 Kilometers radius from the College Hostels. Before quoting the rate, the bidders are advised to do the physical survey of the site at College Hostels in Osmania University campus.
12. The Successful vendor should execute agreement bond of Rs.100/- alongwith caution deposit of Rs.1,20,000/- (Rupees One lakh Twenty thousand only) for **Annexure-I** & Rs.15,000/- (Rupees Fifteen thousand only) for **Annexure-II** and **Annexure-III** for which is refundable after the completion of the Agreement period.
13. The tender will be awarded even if a single bidder is qualified as per the tender norms.
14. The College reserves the right to cancel the tender or terminate the contract with L-1 vendor without assigning any reasons thereof. The Next lowest quoted L-2 vendor will be considered to award the tender.
15. The Bidder shall not have been blacklisted by the Departments /Ministries of the Govt. of India/ State Govt./ PSUs/ reputed educational institutions and the firm should submit the undertaking in this regards.
16. When deemed necessary, University may seek clarification on any aspect from the Bidders. However, that would not entitle the Bidder to change or cause any change in the price quoted. University may, if so required, ask the Bidder to provide samples of the Kirana & Grocery items. All expenses for this purpose inclusive of transportation will be borne by the Bidder.
17. Tender containing any condition leading to unknown/ indefinite liability is liable to be summarily rejected.
18. Vendor Supply defective items in multiple time, poor quality the vendor has to forfeit his caution deposit executed during his agreement.
19. Payment will be made within 20 days from the date of Submitting the bills
20. The Selected firm/vendor must be supply for (6) months with satisfactory. It can be extended for another (6) months from the date of issue of Letter with existing rates and conditions.